

**PANDIT DWARKA PRASAD MISHRA  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN & MANUFACTURING JABALPUR**

**Minutes of FC/2011/1<sup>st</sup> Meeting of the Finance Committee held on February 03, 2011 at 11.00 am in the Conference Hall of Shastri Bhavan, MHRD New Delhi.**

**Members Present:**

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| 1. | Shri S.K. Ray,<br>Additional Secretary & FA, MHRD, GOI | In Chair on behalf of<br>Shri A.K. Singh, Chairman<br>PDPM-IIITDMJ |
| 2. | Prof Aparajita Ojha<br>Director, PDPM-IIITDM Jabalpur  | Ex Officio Member  |
| 3. | Ms. Pratima Dikshit, Director (TS.I), MHRD, GOI        | Member   |
| 4. | Shri Anurag Jain, IAS                                  | Member   |
| 5. | Shri Navin Soi, Director (Fin.), MHRD, GOI             | Ex- Officio Member   |
| 6. | Col (Retd) P. S. Sandhu, Registrar                     | Special Invitee  |
| 7. | Shri Arvind Verma, SE (CPWD)                           | Special Invitee  |
| 8. | Shri V.K. Dubey, AE (Civil), PDPM-IIITDMJ              | Special Invitee  |
| 9. | Shri R.P. Dwivedi, Dy. Registrar, PDPM-IIITDMJ         | Secretary  |

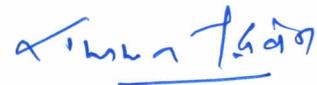
**Leave of absence was granted to following member:-**

- 1) Prof. M. K. Harbola, IIT Kanpur

The Chairman welcomed the members and special invitees. After deliberations on the agenda items, following recommendations were made by the Committee:-

**FC/2011 :01.01      Opening Remarks by the Chairman, Finance Committee.**

The Chairman welcomed the members and others present and requested the Director to begin with the progress report of the Institute.



**FC/2011 :01.02 Overview Report by the Director.**

The Director of the Institute Prof. Aparajita Ojha briefed the Committee members about the physical and financial progress of the Institute.

**FC/2011 :01.03 Confirmation of the Minutes of FC/2010/3<sup>rd</sup> Meeting of the Finance Committee held on December 27, 2010.**

Minutes of the FC/2010/3<sup>rd</sup> meeting of Finance Committee held on December 27, 2010 were confirmed.

**FC/2011 :01.04 Recommendations of Building & Works Committee.  
The Finance Committee deliberated on the following recommendations of Building & Works Committee and recommended the following as mentioned below:-**

**(1) B&WC/2010:03. 03: To consider the Preliminary Estimate (PE) for the work of construction of P.G. Hostel for PDPM-IIITDM Jabalpur.**

The recommendations of the B&WC for the construction of P.G. Hostel with a Preliminary Estimate of Rs. 36,67,62,000/- (Rs. Thirty Six crores sixty seven lakhs and sixty two thousands only) which includes 22% Cost Index, 4% Service Tax, 1% Labour Cess, 1% Quality Assurance, 5.51% Architect fee (including service tax) and 3% contingencies were considered. In view of the fund position and priorities of the works, the Committee has recommended taking up the work in phases. The Committee recommended taking up the construction of married students block in the 1<sup>st</sup> Phase with preliminary estimate of Rs. 1237/- Lakhs.

**(2) B&WC/2010:03:04: To consider the Preliminary Estimate for the work of Construction of Library-cum-Computer Centre**

The recommendations of B&WC for the construction of Library-cum-Computer Centre with a Preliminary Estimate of Rs. 37,31,94,000/- (Rs. Thirty seven crores thirty one lakhs ninety four thousand only) which includes 22% Cost Index, 4% Service Tax, 1% Labour Cess, 1% Quality Assurance, 5.51% Architect fee (including service tax) and 3% contingency were considered by Finance Committee. Some members of the Committee were of the opinion that the rates are on higher side. The CPWD representative informed the members that the higher rates are basically due to (i) large spans (ii) superior structure keeping in mind the load bearing requirement of library building (iii) GRIHA specifications (iv) building automation and air-conditioning requirements of Computer Center and Library. After certain deliberations, the Committee recommended in principle the above proposal. The Committee further suggested to ask the CPWD to recheck the estimate calculation and provide justifications before the Preliminary Estimate is placed for the approval of the BOG.

*Amr - T.G. 15*

**(3) B&WC/2010:03:05: To consider the Preliminary cum Detailed Estimate for the Work of Construction of Basket Ball Court (Indoor) Complex.**

The recommendations of the B&WC for the construction of Basket Ball Court (Indoor) Complex with a Preliminary Estimate of Rs. 2,30,64,000/- (Rs. Two crores thirty lakhs and sixty four thousand only) which includes 22% Cost Index, 4% Service Tax, 1% Labour Cess, 1% Quality Assurance, 5.51% Architect fee (including service tax) and 3% contingencies were further recommended to the BOG.

**(4) B&WC/2010:03:06: To consider the Revised Preliminary Estimate (RPE) for the work of construction of Hall of Residence-I.**

The Finance Committee recommended the Revised Preliminary Estimate (RPE) for the work of construction of Hall of Residence of Rs. 1473/- Lakhs (Rs. One thousand four hundred seventy three lakhs only). The Committee also suggested to start the process for making the final settlement of the project as per rules.

**(5) B&WC/2010:03:07 : To consider the matter related to release of Security Deposit against the Bank guarantee for the work of C/O Triple Seated Hall of Residence-I.**

Some of the members of the Committee asked whether release of Security Deposit is part of the agreement. The Institute Engineer confirmed the same and informed that the agreement conforms to the CPWD norms. The Committee noted the decision of the B&WC.

**(6) B&WC/2010:03:07 A: To consider the Preliminary Estimate for the work of construction of Students Activity Centre (Phase-I).**

In view of the recommendations of the Institute to prioritize the work, the Committee deferred the proposal due to paucity of funds. It was informed to the members that the project will be split into 2-3 phases and will be placed in a subsequent meeting on the recommendations of the B&WC.

**(7) B&WC/2010:03:08 (A): To take up the works upto Rs. 40 lakhs at Institute level.**

The Finance Committee recommended the same to the BOG.

**(8) B&WC/2010:03:08 (B): To Consider the Preliminary cum Detailed Estimate for the work of External Sewage System (Phase-I).**

The recommendations of the B&WC for the construction of External Sewage System (Phase-I) with a Preliminary Estimate of Rs. 118.8/-lakhs (Rs. One hundred eighteen and point eight lakhs only) which includes 22% Cost Index,



4% Service Tax, 1% Labour Cess, 1% Quality Assurance, 5.51% Architect fee (including service tax) and 3% contingencies were further recommended to BOG.

**(9) B&WC/2010:03:08 (C) : To consider the estimate for a Project Team Office of the CPWD at Jabalpur.**

The B&WC recommendations for grant of Rs. 227.30 lakhs for establishing a Division of CPWD to augment the construction projects of PDPM-IIITDM Jabalpur were not considered and kept in abeyance.

**FC/2011 :01.05**

**Proposal of Revised Budget Estimate (Plan Grant) for the F.Y. 2010-11 and Budget Estimate for the F.Y. 2011-12 (Plan & Non Plan)**

The Committee discussed the Revised Budget proposals for the F.Y. 2010-11 in details and recommended the budget of Rs. 4620/- Lakhs (Rs. Four thousand six hundred twenty lakhs only) which includes Rs. 4500/- Lakhs as Grant in Aid and Rs. 120/- Lakhs as unspent balance of previous year. Regarding the F.Y. 2011-12, representatives of the Ministry (HRD) informed the members that they have proposed a budget of Rs. 5000/-Lakhs, Which could be further revised at later stage depending on requirement. In view of the above information, the budget was deliberated and revised and was further recommended to the BOG for approval.

**The Committee ended with a vote of thanks to the Chair.**

  
(R.P. Dwivedi) 10.02.2011  
Deputy Registrar (F&A)  
& Secretary

  
Forwarded for approval,

**Aparajita Ojha, Director**

  
Shri S.K. Ray,  
Chairman Finance Committee  
and  
Additional Secretary & Financial Advisor MHRD